General terms and conditions

1. RESERVATIONS

The reservation agreement and any changes concerning the services of UTO KULM shall become binding when they have been confirmed by the hotel and reconfirmed in writing by the client.

2. NUMBER OF PARTICIPANTS

The number of participants is specified in the reservation agreement. Deviations of more than 20 % must be notified in writing at least 30 days before the date of the event. In the event of notification later than 30 days, the provisions of section 4.1 shall apply.

3. PAYMENT

For confirmed reservations of 40 people or more (private event) or 100 people (corporate event), Hotel UTO KULM requires a deposit of 80%.

5. LIABILITY

UTO KULM is only liable for intentional or grossly negligent contractual or non-contractual damage. The burden of proving fault lies with the guest. Any further liability (slight, medium negligence; causal liability) is excluded.

6. OTHER PROVISIONS

- **6.1** The customer purchases all catering services from UTO KULM.
- **6.2** The hotel reserves the right to make changes to the room, insofar as this is reasonable for the organiser, taking into account the interests of the hotel.
- **6.3** Advertisements in the media (such as newspapers, radio, television, internet) stating that the event is taking place at UTO KULM generally require the prior written consent of UTO KULM.

4. CANCELLATION OF THE RESERVATION

4.1 cancellations of confirmed definitely booked events, the following cancellation costs will be charged:

Cancellation date	Claim UTO KULM
Up to 61 days before the event	The advance payment will be refunded in full.
60 to 31 days before the event	25% of the estimated costs but at least CHF 20 p. P.
30 to 11 days before the event	50% of the estimated costs, but min. CHF 35 p. P.
10 to 1 day/s before the event	75% of the estimated costs, but min. CHF 50 p. P.
Cancellation on the day of the event	100% of the estimated costs, but at least CHF 80 p. P.

- **4.2** In the event of cancellation of events with 200 or more guests, UTO KULM AG reserves the right to charge an expense allowance of CHF 500 from the date of acceptance. Otherwise, the regulations for events with less than 200 guests apply.
- **4.3** 4.2 Cancellations of individual hotel rooms (up to 10% of booked hotel rooms) are free of charge up to 48 hours before the event. In the event of later cancellation or no-show by a guest, the cost of one night's accommodation will be charged. Cancellations at short notice (2 to 29 days before the event) of more than 10% of the booked hotel rooms will be charged CHF 100 per room.
- **4.4** Additional rooms can be cancelled free of charge up to 30 days before the day of the event. In case of later cancellation, the costs will be charged in full.
- **4.5** If UTO KULM has reasonable grounds to believe that the event will jeopardise the smooth running of the business, the safety or the reputation of UTO KULM it is entitled to terminate the reservation agreement at any time without compensation.

- **6.4** Extensions of events beyond midnight are only possible by prior arrangement. Any necessary permits remain reserved.
- **6.5** The guest is liable for all damages and losses caused by him or his guests, without UTO KULM having to prove fault on the part of the guest. UTO KULM accepts no liability whatsoever for items, clothing or materials brought in by guests, organisers, speakers or third parties.
- **6.6**. The organiser may dispose of material on our premises after an event. The hotel reserves the right to charge a disposal fee for larger quantities.
- **6.7** For events (with or without overnight accommodation), the organiser is responsible for all necessary insurance (in particular for items brought in). UTO KULM may request proof of this insurance.
- **6.8** Applicable law/jurisdiction: Swiss law is exclusively applicable. Place of jurisdiction: Zurich.
- **6.9** Amendments to the terms and conditions of business must be made in writing.